



# Inventory Summary Page Overview

The Inventory Summary Page can be filtered by vendors, Order Status and Date Range in which the order was created in RevCascades Portal. These filters will efficiently assist with tracking aging orders by vendor or reference orders within a specific date range across the board of all vendors.

## 1. Getting to Know your Main Inventory Screen

### a. Vendor

The Vendor column contains the Vendor Name for their Inventory Summary

Inventory Summary

Summary Inactive Compliance Items

Search for vendors... Export

Vendor	Total Items	In Stock	No Stock	Not Sellable	Not Set
Vendor A	271	251 92.6%	20 7.4%	0 0%	0 0%
Vendor B	12	11 91.7%	0 0%	1 8.3%	0 0%

### b. Total Items

The Total Items column contains the total quantity of products within that specific Vendors catalog

Inventory Summary

Summary Inactive Compliance Items

Search for vendors... Export

Vendor	Total Items	In Stock	No Stock	Not Sellable	Not Set
Vendor A	271	251 92.6%	20 7.4%	0 0%	0 0%
Vendor B	12	11 91.7%	0 0%	1 8.3%	0 0%

### c. In Stock

The In Stock column contains the total amount of products that are currently in stock for that specific Vendor (*percentage displayed beneath total amount*)

Inventory Summary

Summary Inactive Compliance Items

Search for vendors... Export

Vendor	Total Items	In Stock	No Stock	Not Sellable	Not Set
Vendor A	271	251 92.6%	20 7.4%	0 0%	0 0%
Vendor B	12	11 91.7%	0 0%	1 8.3%	0 0%



#### d. No Stock

The No Stock column contains the total amount of products that are currently showing with a value of zero "0" for that specific Vendor (*percentage displayed beneath total amount*)

Inventory Summary

Vendor	Total Items	In Stock	No Stock	Not Sellable	Not Set
Vendor A	271	251 92.6%	20 7.4%	0 0%	0 0%
Vendor B	12	11 91.7%	0 0%	1 8.3%	0 0%

#### e. Not Sellable

The Not Sellable column contains the total amount of products that are currently not sellable for that specific Vendor (*percentage displayed beneath total amount*) This value is typically set due to the Vendor updating items as "Discontinued"

Inventory Summary

Vendor	Total Items	In Stock	No Stock	Not Sellable	Not Set
Vendor A	271	251 92.6%	20 7.4%	0 0%	0 0%
Vendor B	12	11 91.7%	0 0%	1 8.3%	0 0%

.....Continue to Next Page for Filtering Order Options.....



## 2. Filtering Options for Vendor Inventory

Select the Vendor you would like to access and view their Inventory Catalog within RevCascade Portal

### a. Filter Inventory by Brand (change brands easily within this screen)

To filter your Inventory screen by Vendor, click the **Brand** filter widget in the top left-hand corner of the page to begin filtering. Once you have selected the Vendor(s) you wish to view, the inventory pertaining to those specific vendors will be displayed.

The screenshot shows the top navigation bar with filters: Brand, In Stock, Sellable, Discontinued, Updated At, Submitted At, and a Search field. The Brand filter is highlighted with a red box. A dropdown menu is open, showing Vendor A, Vendor B (selected with a checkmark), Vendor C, and Vendor D. An arrow points to Vendor B with the text "Select Brand". Below the filters is a table with columns: Sellable, Discontinued, Inventory, Last Submitted, and Last Updated. The table contains two rows of data.

Sellable	Discontinued	Inventory	Last Submitted	Last Updated
Yes	No	200	Apr 2, 2019 @ 6:10 PM EDT	Apr 2, 2019 @ 6:10 PM EDT
Yes	No	0	Apr 2, 2019 @ 6:10 PM EDT	Jan 28, 2019 @ 4:45 PM EST

### b. Filter Inventory by In Stock

To filter your Inventory screen by the "In Stock" attribute, click the **In Stock** filter widget in the top left-hand corner of the page to begin filtering. (*This attribute indicates if the product has inventory available within the RevCascade Portal*)

The screenshot shows the top navigation bar with filters: Brand, In Stock (highlighted with a red box), Sellable, Discontinued, Updated At, Submitted At, and a Search field. The In Stock filter dropdown is open, showing Yes (selected) and No. An arrow points to Yes with the text "Select Yes or No". Below the filters is a table with columns: SKU, Brand, Name, Sellable, Discontinued, Inventory, Last Submitted, and Last Updated. The table contains two rows of data.

SKU	Brand	Name	Sellable	Discontinued	Inventory	Last Submitted	Last Updated
1234	Vendor A	Office Chair SP16	Yes	No	200	Apr 2, 2019 @ 6:10 PM EDT	Apr 2, 2019 @ 6:10 PM EDT
ABC	Vendor B	Wildflower Boot 6	Yes	No	0	Apr 2, 2019 @ 6:10 PM EDT	Jan 28, 2019 @ 4:45 PM EST

### c. Filter Inventory by Sellable

To filter your Inventory screen by the "Sellable" attribute, click the **Sellable** filter widget in the top left-hand corner of the page to begin filtering. (*This attribute indicates if the product attribute is set "flagged" as Sellable within the RevCascade Portal. This value can also be auto-set by the RevCascade system if an order is cancelled with reason type "Not Enough Inventory"*)

The screenshot shows the top navigation bar with filters: Brand, In Stock, Sellable (highlighted with a red box), Discontinued, Updated At, Submitted At, and a Search field. The Sellable filter dropdown is open, showing Yes (selected) and No. An arrow points to Yes with the text "Select Yes or No". Below the filters is a table with columns: SKU, Brand, Name, Sellable, Discontinued, Inventory, Last Submitted, and Last Updated. The table contains two rows of data.

SKU	Brand	Name	Sellable	Discontinued	Inventory	Last Submitted	Last Updated
1234	Vendor A	Office Chair SP16	Yes	No	200	Apr 2, 2019 @ 6:10 PM EDT	Apr 2, 2019 @ 6:10 PM EDT
ABC	Vendor B	Wildflower Boot 6	Yes	No	0	Apr 2, 2019 @ 6:10 PM EDT	Jan 28, 2019 @ 4:45 PM EST

### d. Filter Inventory by Discontinued

To filter your Inventory screen by the "Discontinued" attribute, click the **Discontinued** filter widget in the top left-hand corner of the page to begin filtering. (*This attribute indicates if the product attribute is set "flagged" as Discontinued within the RevCascade Portal. Typically these products are brought to your attention before the Vendor updates the Portal*)

The screenshot shows the top navigation bar with filters: Brand, In Stock, Sellable, Discontinued (highlighted with a red box), Updated At, Submitted At, and a Search field. The Discontinued filter dropdown is open, showing Yes (selected) and No. An arrow points to Yes with the text "Select Yes or No". Below the filters is a table with columns: SKU, Brand, Name, Sellable, Discontinued, Inventory, Last Submitted, and Last Updated. The table contains two rows of data.

SKU	Brand	Name	Sellable	Discontinued	Inventory	Last Submitted	Last Updated
1234	Vendor A	Office Chair SP16	Yes	No	200	Apr 2, 2019 @ 6:10 PM EDT	Apr 2, 2019 @ 6:10 PM EDT
ABC	Vendor B	Wildflower Boot 6	Yes	No	0	Apr 2, 2019 @ 6:10 PM EDT	Jan 28, 2019 @ 4:45 PM EST



### e. Filter Inventory by Updated At

To filter your Inventory screen by the last Date and Time Stamp the inventory Level for the specific item was updated, click the **Updated At** filter widget in the top left-hand corner of the page to begin filtering. If you are searching for Inventory Updated within the last week, you can choose a Start and End Date Range or simply check the box for “This Week”

*This Date and TimeStamp Value can be set due to the following reasons:*

- a. A new order was placed (Inventory can be decremented by orders)
- b. A new Inventory feed was submitted
- c. Inventory was manually updated by end-user

The screenshot shows the 'Updated At' filter dropdown menu. The menu is open, showing options: Today, Yesterday, This Week (highlighted in yellow), This Month, Last Week, and Last Month. Below these are 'Start Date' and 'End Date' fields with calendar icons. A red box highlights the 'Updated At' filter in the top navigation bar. A black arrow points to the 'Start Date' and 'End Date' fields with the text 'Select Start + End Date'. The background shows a table with columns: SKU, Brand, Name, Discontinued, Inventory, Last Submitted, and Last Updated. The table contains five rows of data.

SKU	Brand	Name	Discontinued	Inventory	Last Submitted	Last Updated
1234	Vendor A	Office	No	200	Apr 2, 2019 @ 6:10 PM EDT	Apr 2, 2019 @ 6:10 PM EDT
3789	Vendor A	Light	No	0	Apr 2, 2019 @ 6:10 PM EDT	Jan 28, 2019 @ 4:45 PM EST
ABC	Vendor B	Wildflo	No	5	Apr 2, 2019 @ 6:10 PM EDT	Apr 2, 2019 @ 6:10 PM EDT
27HD21	Vendor B	Onesi	No	25	Apr 2, 2019 @ 6:10 PM EDT	Apr 2, 2019 @ 6:10 PM EDT
32A-229	Vendor C	Glass	No	30	Apr 2, 2019 @ 6:10 PM EDT	Apr 2, 2019 @ 6:10 PM EDT

### f. Filter Inventory by Submitted At

To filter your Inventory screen by the last Date and Time Stamp the inventory Level for the specific item was submitted, click the **Submitted At** filter widget in the top left-hand corner of the page to begin filtering. (This Date and TimeStamp Value is set when inventory feeds are submitted to the RevCascade Portal)

The screenshot shows the 'Submitted At' filter dropdown menu. The menu is open, showing options: Today, Yesterday, This Week (highlighted in yellow), This Month, Last Week, and Last Month. Below these are 'Start Date' and 'End Date' fields with calendar icons. A red box highlights the 'Submitted At' filter in the top navigation bar. A black arrow points to the 'Start Date' and 'End Date' fields with the text 'Select Start + End Date'. The background shows a table with columns: SKU, Brand, Name, Discontinued, Inventory, Last Submitted, and Last Updated. The table contains five rows of data.

SKU	Brand	Name	Discontinued	Inventory	Last Submitted	Last Updated
1234	Vendor A	Office Chair SP16	No	200	Apr 2, 2019 @ 6:10 PM EDT	Apr 2, 2019 @ 6:10 PM EDT
3789	Vendor A	Light Knitted Blan	No	0	Apr 2, 2019 @ 6:10 PM EDT	Jan 28, 2019 @ 4:45 PM EST
ABC	Vendor B	Wildflower Boot 6	No	5	Apr 2, 2019 @ 6:10 PM EDT	Apr 2, 2019 @ 6:10 PM EDT
27HD21	Vendor B	Onesie Kids	No	25	Apr 2, 2019 @ 6:10 PM EDT	Apr 2, 2019 @ 6:10 PM EDT
32A-229	Vendor C	Glass Decanter	No	30	Apr 2, 2019 @ 6:10 PM EDT	Apr 2, 2019 @ 6:10 PM EDT